



**County Administrative
Office
COUNTY OF TULARE
AGENDA ITEM**

BOARD OF SUPERVISORS

KUYLER CROCKER
District One
PETE VANDER POEL
District Two
AMY SHUKLIAN
District Three
EDDIE VALERO
District Four
DENNIS TOWNSEND
District Five

AGENDA DATE: June 23, 2020

Public Hearing Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Published Notice Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Advertised Published Notice	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Meet & Confer Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Personnel Resolution attached	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
CONTACT PERSON: Marta Rodriguez PHONE: 636-5005		

SUBJECT: Approve an Agreement with First 5 Tulare County

REQUEST(S):

That the Board of Supervisors:

1. Approve an agreement with First 5 Tulare County, to allow Tulare County to provide general accounting services to First 5 Tulare County, in the amount of \$1,461 for accounting support services and \$2.50 per claim processed, from July 1, 2020, to June 30, 2021.
2. Authorize the Chairman to sign three copies of the agreement.

SUMMARY:

First 5 Tulare County was established to implement the objectives of Proposition 10, approved by voters in 1998. Through this agreement, the Tulare County Auditor-Controller will provide a variety of services to First 5 Tulare County, including general accounting, payment of claims, management of requests for payments, and accepting Commission funds from the State.

The original agreement was approved by the Board of Supervisors on June 18, 2002, and the County has provided accounting support services since that time under various agreements and amendments.

FISCAL IMPACT/FINANCING:

There is no Net County Cost. First 5 Tulare County receives funding under Proposition 10, which placed a fifty-cent tax on tobacco products. These funds are deposited in a Trust Fund under the fiscal control of First 5 Tulare County and will reimburse the County for the cost of services rendered.

SUBJECT: Agreement with First 5 Tulare County

DATE: July 23, 2019

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The County's five-year strategic plan includes the Quality of Life Initiative to promote strategies that ensures public health and welfare, educational opportunities, natural resource management and continued improvement of environmental quality. The First 5 Tulare County Agreement helps fulfill this initiative by ensuring that the Commission's funds are properly allocated.

ADMINISTRATIVE SIGN-OFF:

Jason T. Britt

Jason T. Britt
County Administrative Officer

cc: County Administrative Office

Attachment(s)
Attachment 1 – Agreement with First 5 Tulare County

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF APPROVE)
AN AGREEMENT WITH)
FIRST 5 TULARE COUNTY) Resolution No. _____
Agreement No. _____

UPON MOTION OF SUPERVISOR _____, SECONDED BY _____
_____, THE FOLLOWING WAS ADOPTED BY THE BOARD OF SUPERVISORS, AT
AN OFFICIAL MEETING HELD June 23, 2020, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: JASON T. BRITT
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

BY: _____
Deputy Clerk

* * * * *

That the Board of Supervisors:

1. Approved an agreement with First 5 Tulare County, to allow Tulare County to provide general accounting services to First 5 Tulare County, in the amount of \$1,461 for accounting support services and \$2.50 per claim processed, from July 1, 2020, to June 30, 2021.
2. Authorized the Chairman to sign three copies of the agreement.

SERVICE EXHIBIT A

County Agency/Department: Auditor-Controller

- A. Services to be provided:
- a. General Accounting
 - b. Payment of claims and management of requests for payments

B. Deviation from County policies, protocols and timelines (if any):
None

C. Modification of costs of services basis (if any):
None

D. Estimated rate for services provided:

-
- | | |
|------------------------|--|
| a. General Accounting: | \$1,461 (one thousand four hundred sixty one dollars) per year |
| b. Claims Processing: | \$2.50 (two dollars and fifty cents) per claim |
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SERVICE EXHIBIT B

County Agency/Department: Treasury

E. Services to be provided:

- a. Accept Commission Funds from State
- b. Manage Commission Funds in a designated Trust Fund
- c. Pool Commission Funds for investment purposes
- d. Account for investment income earned on Commission Funds based on the average daily balance maintained in the Commission Trust Fund

F. Deviation from County policies, protocols and timelines (if any):

None

G. Modification of costs of services basis (if any):

None

H. Estimated rate for services provided:

- a. The Treasury expenses are reimbursed by the Treasury Investment Pool. Quarterly earnings are distributed net of expenses (fees).
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